



GREATER HARTFORD
ARTS COUNCIL

2018 Neighborhood Studios Apprentice Guidelines & Application

ABOUT NEIGHBORHOOD STUDIOS

Neighborhood Studios, the Greater Hartford Arts Council's award-winning summer arts apprenticeship program, offers a one-of-a-kind learning experience in the arts, providing Greater Hartford teens with paid, hands-on artistic training and valuable career skills essential to today's workforce. For six weeks each summer, the program sends participating teens to art studios at cultural organizations throughout Hartford, uniting both students and their families to the city's diverse arts and cultural community.

Each studio provides specific training in a different art form and students work as paid apprentices alongside Master Teaching Artists. Apprentices also participate in weekly career skills workshops on resume building, financial literacy, interviewing and networking skills. Apprentices receive a weekly stipend of \$100 per week for six weeks. This program takes place from **June 25 – August 3, 2018**.

Space is limited so not all applicants will be accepted. Since this is a competitive process, in order to be considered you must fully complete the application. Studios may require interviews; samples of creative or visual art work or an audition (See Studio Requirements and Next Steps on [Pages 5 & 6](#)). Incomplete, illegible and/or late applications may not be accepted.

2018 NEIGHBORHOOD STUDIOS

All studios take place **Monday – Friday from June 25 – August 3, 2018**.

- **The Amistad Center for Art & Culture – *Snap! Photography***

Time: Monday – Friday, 9 AM – 4 PM

Under the guidance of a master teaching artist and the *SNAP! Photography* studio team, apprentices will improve their skills and knowledge of photography. Apprentices will learn about the history of photography, how to operate a camera, and how to design and install a photography exhibit. Apprentices will learn how to use digital and film cameras, how to develop photographs in a darkroom and edit images with Photoshop software. Apprentices will explore the theme "The Journey of Words to Images."

- **Artists Collective – *Youth Jazz Orchestra***

Time: Monday – Friday, 9 AM – 4 PM

Youth Jazz Orchestra apprentices will increase their music abilities to play at a high-level of proficiency by the completion of the Neighborhood Studios program. Alongside professional

musicians, apprentices will gain improvisational and solo performance skills, and exposure to traditional African-American music including jazz, blues, gospel and R & B. Apprentices will study music theory, sight-reading, Western classical technique, modern concepts, listen to classic compositions performed by jazz greats, and study the history of Pan-African music. Instrumentalists and vocalists are welcome to apply.

- **Hartford Stage Company – *Breakdancing Shakespeare***

Time: Monday – Friday, 10 AM – 4 PM

Breakdancing Shakespeare apprentices participate in all-day rehearsals and workshops with master teaching artists, including breakdancing techniques, physical and vocal characterization, movement, and interpretation of classical text and use these skills to put a modern twist on a classic Shakespearean play. What culminates is an exciting, high-energy public performance that makes Shakespeare accessible to audiences of all ages.

- **The Mark Twain House & Museum – *Write to the Point!***

Time: Monday – Friday, 9AM – 2:30PM

How does living in Connecticut shape who you are as a writer? If you become famous, what would you preserve and collect for "the museum of you"? How are objects the focus of writing? Through poetry and creative nonfiction, apprentices will explore the role of time and place on a writer's work. Working with Master Teaching Artists and museum staff, and through mapping, study in The Mark Twain House & Museum, and writing exercises, apprentices will compose and perform pieces exploring place and identity.

- **Real Art Ways – *Eye on Video***

Time: Monday – Friday, 9 AM – 3 PM

The *Eye on Video* program is an unparalleled opportunity to learn the art of filmmaking under the guidance of a Master Teaching Artist and other professionals in the field. Eye on Video includes professional camera and computer operation, digital video production, editing with Adobe Creative Suites, and screenwriting, storytelling and composition. Apprentices will explore film history, the intricacies of filmmaking and the creative process. Each student will develop an independent project, investigating the language of film and its potential to tell a story. Students will also have the chance to collaborate with each other on partner and small group exercises. Eye on Video emphasizes students' creation of work, backed by a strong film studies component that highlights cultural film landmarks and contemporary standouts. Apprentices will be asked to reflect on their own cultural backgrounds, and what it means to be a citizen in the media age.

- **TheaterWorks** – Making a Scene

Time: Monday – Friday, 9:30 AM – 2:30 PM

Making a Scene will prepare teens for careers in theatrical production through hands-on artistic training that will take place in a variety of venues: classroom to shop, shop to stage. Apprentices will engage in the design process by witnessing the production team at TheaterWorks and also imagining their own visions, and learning about different tools used in scenic construction. Creative energy and willingness to try new things are required as Master Teaching Artist Michael Lenaghan and the professional staff at TheaterWorks guide apprentices through the process of designing and building scenery for the stage.

TIMELINE

- April 6, 2018:** **Apprentice Application deadline.** Complete the application that begins on [Page 8](#). Please send completed applications and required materials to **each Studio** where you would like to be considered for apprenticeship (See Studio Contact Information on [Page 4](#)).
- April - May 2018:** **Interviews and Auditions.** Studios may require interviews, samples of creative work or an audition. (See Studio Requirements and Next Steps on [Pages 5 and 6](#)).
- May 18, 2018:** **Notification.** If you are accepted into a studio, you will be contacted no later than this date.

ELIGIBILITY

Applicants must meet the following eligibility requirements:

- No younger than 14 (as of June 25, 2018) and no older than 18 (as of August 3, 2018).
- Reside in the 34-town region served by the Greater Hartford Arts Council (See Service Area Map on [Page 7](#)).
- Participated in Neighborhood Studios for NO MORE THAN 1 summer prior to 2018.
- Provide a completed application to **each Studio where you would like to be considered** for apprenticeship **by April 6, 2018**.

HOW TO APPLY

- Fill out the apprentice application below and save it to your computer. The application begins on [Page 8](#).
- To fill in your answers, use the TAB key to move from question to question. **Double check that all questions are answered and save your work before you send it.**
- Typed applications are preferred. If you are unable to type the application you may print the document and complete the information by hand. Please use your best handwriting!

- Fully complete the application. Incomplete applications may not be accepted.
- Applications may be sent by email, US Postal Service, or dropped off in person.
- If you are sending the application in the mail, you only need to print and send the pages you fill in.
- If you are sending the application by email, email addresses are found in the “[Where To Send Your Application](#)” section of this document.
- If you are dropping off your application in person, it is a good idea to contact the organization to double check where you should deliver your application.
- Do not send applications to the Greater Hartford Arts Council.
- You may apply to more than one Studio. Rank the studios you would like to apply to with 1 being your top choice. **To apply to more than one Studio, send a separate, completed application to each Studio where you would like to be considered for apprenticeship.**
- Send the completed application and required materials to your selected Studio(s) **by April 6, 2018.**

WHERE TO SEND YOUR APPLICATION

Please send completed applications to **each Studio** where you would like to be considered for apprenticeship:

Studio Title	Email Address	Phone Number	US Postal Service Mailing Address
Snap! Photography	squeen@amistadcenter.org	860-838-4068	Attn: Neighborhood Studios The Amistad Center for Art & Culture Wadsworth Atheneum Museum of Art 600 Main Street Hartford, CT 06103
Youth Jazz Orchestra	info@artistscollective.org	860-527-3205	Attn: Neighborhood Studios Artists Collective 1200 Albany Avenue Hartford, CT 06112
Breakdancing Shakespeare	rreader@hartfordstage.org	860-520-7263	Attn: Neighborhood Studios Hartford Stage Company 50 Church Street Hartford, CT 06105

Write to the Point!	james.golden@marktwainhouse.org	860-280-3146	Attn: Neighborhood Studios The Mark Twain House & Museum 351 Farmington Avenue Hartford, CT 06105
Eye on Video	lfyfe@realartways.org	860-232-1006 x129	Attn: Neighborhood Studios Real Art Ways 56 Arbor Street Hartford, CT 06106
Making a Scene	bridget@theaterworkshartford.org	860-986-7450	Attn: Neighborhood Studios TheaterWorks 233 Pearl Street Hartford, CT 06103

STUDIO REQUIREMENTS AND NEXT STEPS

Each Studio may require interviews, samples of creative or visual art work or an audition. Please see the specific Studio requirements and next steps below.

Studio Title	Organization	Requirements and Next Steps
Snap! Photography	The Amistad Center for Art & Culture	Applicants will receive a confirmation via email that we have received your application. If you are selected to move forward in the application process you will be contacted by telephone or email to come to the museum for an interview. You will be asked to bring at least two samples of your original creative work in the visual arts to the interview. (Paintings, sculpture, drawings and graphic designs are acceptable. At least one example of your photography is required).
Youth Jazz Orchestra	Artists Collective	Youth whose applications are a good fit with the Youth Jazz Orchestra (YJO) will be contacted via phone or email to be invited to audition. YJO candidates can audition by performing a piece they have selected. YJO staff will also provide pieces to be performed in an ensemble setting, as a section, and finally as an entire orchestra. Auditions will measure talent, proficiency with their instrument, and ability to read music.
Breakdancing Shakespeare	Hartford Stage Company	Students who complete an online application will be contacted by the Program Coordinator to schedule a dance and acting audition on-site at Hartford Stage. Students are also able to drop-in on the audition date (Tuesday, May 1, 2018 from 3:30pm-7pm), fill out an application, and complete

		<p>the dance and acting audition on-site at Hartford Stage.</p> <p>Some students may be called back for a second audition on Wednesday, May 2, 2018, which will be communicated to them the day of their audition through their preferred form of communication. Preferred form of communication will be identified on their application.</p>
Write to the Point!	The Mark Twain House & Museum	After applications are reviewed, applicants will be notified by email if they are to be invited for an interview. Applicants may be asked to submit a portfolio of writing work prior to the interview. If writing samples are requested, they should be submitted as Word documents.
Eye on Video	Real Art Ways	All received applications will be acknowledged by email. A select number of students will be invited for an interview by email or phone. Students will be asked to create a 1-minute or less creative film (can be low-tech, made on a phone or whatever device student has access to) about anything at all. They will be asked to bring this 1-minute film to the interview on either a disc or a USB drive.
Making a Scene	TheaterWorks, Inc.	All applications will be reviewed for interest in Making a Scene, and any prior backstage theater experience. Potential candidates will be contacted via email to schedule an interview, which will be conducted in person or by phone. References may also be contacted. Pictures of art projects, set or prop pieces or other items the applicant has built are helpful but not required.

SERVICE AREA MAP



CONTACT INFORMATION

Questions should be directed to:

Amanda Roy, Community Programs Manager, Greater Hartford Arts Council

860-525-8629 x252, aroy@letsgoarts.org



2018 APPRENTICE APPLICATION FORM

INSTRUCTIONS

- Please read the guidelines above to learn more about how to apply to Neighborhood Studios.
- Visit www.LetsGoArts.org/NeighborhoodStudios for more information about Neighborhood Studios.
- Download this document to your desktop and save. Use TAB key to move to each field and type in answers. When completed, re-save document. Applicants that are unable to type the application may print the document and legibly handwrite the information.
- Applications must be sent to the studios you wish to apply for by **APRIL 6, 2018**.
- Information on where to send your information is listed on [pages 4 and 5](#).

APPLICANT INFORMATION

Full Name (Last, First)

Street Address

City, State, Zip

Home Phone Number Cell Phone Number

Applicant Email Address

Birthdate (Month/Day/Year) Age as of June 25, 2018

Parent or Guardian Name (Last, First)

APPLICANT INFORMATION (CONTINUED)

Gender: ☐ Male ☐ Female ☐ Other: _____

Unisex T-shirt Size: ☐ S ☐ M ☐ L ☐ XL ☐ XXL

Please check your current educational status:

- ☐ Full-Time High School Student
- ☐ Part-Time High School Student
- ☐ High School Graduate or GED recipient
- ☐ Not currently enrolled in a school or education program
- ☐ Other (please describe) _____

If you are currently enrolled in school, please provide the following:

Current grade level (Spring 2018)

Current School Name and Town (Spring 2018)

Expected Grade level (Fall 2018)

Expected School Name and Town (Spring 2018)

Neighborhood Studios is open to teens with all different backgrounds. In 2018, half of the apprentices chosen will be teens who qualify for free or reduced lunch.

Do you qualify for free or reduced lunch at school?

☐ Yes ☐ No

Have you been hired as a Neighborhood Studios apprentice before?

☐ Yes ☐ No

If yes, please provide year(s) and Studio name: _____

Have you held other jobs in the past? (It is not a requirement to have previous work experience)

☐ Yes ☐ No

If yes, please be sure to provide the name of employer(s) and your position in the space provided below:

ABSENCE POLICY

Neighborhood Studios requires a commitment of six weeks (June 25 – August 3). Apprentice schedules are generally, Monday through Friday from 9:00am – 4:00pm (check the guidelines above for the times of each studio). This is a paid apprenticeship that should be treated like a job. **Apprentices are allowed ONE excused absence during the six week program, unless there is an emergency.**

Will you be able to attend all scheduled sessions?

☐ Yes ☐ No

If no, please describe reason(s) why:

STUDIO SELECTION

Which Studio(s) you are interested in applying for?

If you are only applying to one Studio, please indicate that Studio with an “X” in the box.

If you are applying to more than one Studio, please rank your preferences from #1 to #5 with #1 being your first choice studio.

☐ The Amistad Center for Art & Culture – Snap! Photography

☐ Artists Collective – Youth Jazz Orchestra

☐ Hartford Stage Company – Breakdancing Shakespeare

☐ The Mark Twain House & Museum – Write to the Point!

☐ Real Art Ways – Eye on Video

☐ TheaterWorks – Making a Scene

TELL US ABOUT YOU!

1) Why do you want to be a Neighborhood Studios apprentice? How does participating in this program fit into your personal interests and goals? **300 words MAXIMUM**

2) What inspires you to create art? **300 words MAXIMUM**

3) List any honors or awards you have received:

4) List extracurricular activities you participate in:

5) List any community service or volunteering you have done:

How did you hear about Neighborhood Studios? Please check all that apply.

- ☐ Parent or guardian
- ☐ Friend who participated in Neighborhood Studios
- ☐ Music, dance, art, theater, English or other school teacher
- ☐ School guidance office or career center
- ☐ Greater Hartford Arts Council (website, email or social media)
- ☐ Internet search
- ☐ One of the Neighborhood Studio partners (please check which Studio)
 - ☐ The Amistad Center for Art & Culture
 - ☐ Artists Collective
 - ☐ Hartford Stage Company
 - ☐ The Mark Twain House & Museum
 - ☐ Real Art Ways
 - ☐ TheaterWorks
- ☐ Other – Please describe:

REFERENCE

Please provide the name, phone number and email address of one adult, non-family member reference. This can be a teacher, coach, mentor, or another adult who knows your skills and qualities. Be sure to let this adult know you are providing us with their information for a reference.

Name:

Phone Number:

E-mail Address:

How do you know this adult?

ELECTRONIC SIGNATURE

I hereby certify that the statements made by me on this application and the information I have provided in support of such statements are true and complete to the best of my knowledge. I understand that if I knowingly make any false statements of fact, I am subject to disqualification or dismissal. I hereby authorize the release of information relating to my participation in this program to Neighborhood Studios and its Studio Partners. I also authorize the use of my name, photographs of me/or my artwork, and personal quotes for the purpose of promoting the program and reporting the project to funders. I understand that all work produced at Neighborhood Studios is the property of Neighborhood Studios' Partners and the Greater Hartford Arts Council. Proceeds from the sale of any artwork will go to support the Neighborhood Studios program.

Please type name and date. Applicants invited to audition or interview will be asked to provide signature.

Applicant's Name

Date

Parent or Guardian's Name

Date